



**OPCW**

**Technical Secretariat**

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International Cooperation and Assistance Division

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30 January 2006

ENGLISH only

**NOTE BY THE TECHNICAL SECRETARIAT**

**CALL FOR NOMINATIONS  
FOR A CIVIL-DEFENCE TRAINING COURSE  
ON PROTECTION AGAINST CHEMICAL WEAPONS  
SLOVENSKÁ LUPČA, SLOVAKIA  
23 – 28 APRIL 2006**

1. On behalf of the Government of Slovakia and the Organisation for the Prohibition of Chemical Weapons (OPCW), the Director-General wishes to invite Member States to submit nominations for a training course on protection against chemical weapons, to be held at the Institute of Civil Protection in Slovenská Lupča, Slovakia, from 23 to 28 April 2006.
2. The course is related to the offer made by Slovakia under Article X of the Chemical Weapons Convention (hereinafter “the Convention”) to provide assistance and protection against chemical weapons, and will be jointly organised by the Government of Slovakia and the Technical Secretariat (hereinafter “the Secretariat”). It will provide training to up to 15 participants from Member States in the following areas:
  - (a) types of chemical-warfare agents and their effects;
  - (b) threat analysis;
  - (c) activities in contaminated areas, and responses to incidents involving chemical-warfare agents;
  - (d) use of individual and collective protective equipment;
  - (e) use of monitoring, detection, and decontamination techniques; and
  - (f) maintenance, testing, and repair of equipment (will include a practical demonstration).
3. The course is intended to help Member States establish and develop a basic protection capability, and to provide basic training to specialists and experts who are or will be associated with the training of civilians in their home countries in protection against chemical weapons. Participants will also be able to exchange information and experiences regarding the implementation of Article X of the Convention. The programme for the course is included as Annex 1 to this Note.



4. Given the purpose of the course and its technical nature, candidates will be carefully selected. They should have a solid background in assistance and protection against chemical weapons. In addition, participants should be physically fit and be able to wear individual protective gear for several hours at a time during the practical sessions of the course. Some practical experience with protective equipment is desirable.
5. The Secretariat expects to be able to sponsor the participation of a limited number of participants. Each nomination should specify whether sponsorship is a condition of the nominee's participation. For sponsored participants, the Secretariat will cover the costs of travel and medical insurance, and will provide a limited subsistence allowance to cover sundry expenses. The Government of Slovakia will provide all participants with accommodation, meals, in-country travel, and all necessary equipment related to the training course. Further details regarding accommodation, the course venue, and transport will be issued to all confirmed participants at a later date.
6. When making travel arrangements for sponsored participants, the Secretariat will seek the most-economical options. Sponsored participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat and if the Secretariat authorises it. Participants are expected to arrive **no earlier than Saturday, 22 April 2006** and to depart **no later than Saturday, 29 April 2006**. The Secretariat's approval is required for any changes to the arrival and departure dates of sponsored participants. The Secretariat will not cover expenses unrelated to the course or that result from unauthorised changes to travel arrangements. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased their tickets. Participants who have not been sponsored are requested to make their own travel arrangements.
7. All activities during the course will be conducted in English, and no interpretation services of any kind will be available. All participants are therefore expected to have a good command, both written and oral, of English.
8. Participants are requested to obtain all necessary visas (including transit visas) before travelling to Slovakia.
9. Interested applicants are invited to complete the nomination form that is included as Annex 2 to this Note, making sure in particular to provide all contact details. Completed forms should be sent, **along with a brief curriculum vitae**, to the Head of the Assistance and Protection Branch, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands. Nominations and curricula vitae may also be submitted by fax to +31 (0)70 416 3209, or by e-mail to [EmergAssistBr@opcw.org](mailto:EmergAssistBr@opcw.org). All materials must be received by the Secretariat **no later than 3 March 2006**. Please be advised that participants must present an OPCW acceptance letter in order to register for the course. Selected participants will be contacted within 2 weeks of the submission deadline.

10. Additional information may be obtained from the Assistance and Protection Branch, International Cooperation and Assistance Division, at the contact address given above.

Annexes:

Annex 1: Programme

Annex 2: Nomination Form

**Annex 1**

**CIVIL-DEFENCE TRAINING COURSE  
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23 – 28 APRIL 2006**

**PROGRAMME**

<b>Time</b>	<b>Activity</b>
<b><i>Saturday, 22 April</i></b>	
	<b>Arrival of participants</b>
<b><i>Sunday, 23 April</i></b>	
08:30 – 12:00	Transport to the hotel
12:00 – 13:00	<i>Lunch</i>
13:00 – 13:15	Course opening (by officials of the Slovak National Authority and of the Secretariat)
13:15 – 15:15	Lecture: Chemical-warfare agents: types, the effects of agents, and threat analysis
15:15 – 16:00	<i>Coffee break</i> <i>Group photo</i>
<b><i>Monday, 24 April</i></b>	
07:00	<i>Breakfast</i>
08:00	Departure from the hotel
08:30 – 10:00	Lecture: Slovakia's notification-and-warning system
10:00 – 10:15	<i>Coffee break</i>
10:15 – 12:00	Lectures: Slovakia's system for protecting against toxic chemicals, including chemical weapons: documentation and planning
12:00 – 13:00	<i>Lunch</i>
13:00 – 15:00	Lectures: Collective protection: evacuation Collective protection: shelter
15:00 – 15:15	<i>Coffee break</i>
15:15 – 16:45	Lecture and demonstration: Treating casualties of chemical weapons
16:45 – 17:30	Lecture: The Slovakia's integrated rescue system
19:00	<i>Dinner</i>
<b><i>Tuesday, 25 April</i></b>	
07:00	<i>Breakfast</i>
08:00	Departure from the hotel
08:30 – 10:00	Lecture and demonstration: Managing equipment: Collective protection and the testing-and-repair facility for specialised protection equipment
10:00 – 10:15	<i>Coffee break</i>
10:15 – 12:00	Demonstration and exhibition: Chemical-protection products
12:00 – 13:00	<i>Lunch</i>
13:00 – 15:00	Lecture and demonstration: Equipment to protect the respiratory tract
15:00 – 15:15	<i>Coffee break</i>
15:15 – 16:45	Lecture and demonstration: Skin-protection equipment

<b>Time</b>	<b>Activity</b>
16:45 – 17:30	Lecture and demonstration: Decontamination
17:45 – 19:00	Visit to Slovenská Lupča
19:00	<i>Dinner</i>
<b>Wednesday, 26 April</b>	
07:00	<i>Breakfast</i>
08:00	Departure from the hotel
08:30 – 10:00	Practical exercise: Equipment to protect the respiratory tract and the skin
10:00 – 10:15	<i>Coffee break</i>
10:15 – 12:00	Practical exercise: Decontamination
12:00 – 13:00	<i>Lunch</i>
13:00 – 15:00	Lecture and demonstration: Detecting chemical-warfare agents in the field and the laboratory
15:00 – 15:15	<i>Coffee break</i>
15:15 – 17:30	Practical exercise: Detecting chemical-warfare agents in the field and the laboratory
19:00	<i>Dinner</i>
<b>Thursday, 27 April</b>	
07:00	<i>Breakfast</i>
08:00	Departure from the hotel
08:30 – 10:00	Lecture and demonstration: Activities in contaminated areas, and living in a contaminated area
10:00 – 10:15	<i>Coffee break</i>
10:15 – 12:00	Practical exercise: Activities in contaminated areas, and living in a contaminated area
12:00 – 13:00	<i>Lunch</i>
13:00 – 15:00	Practical exercise, continued
15:00 – 15:15	<i>Coffee break</i>
15:15 – 16:45	Practical exercise, continued
16:45 – 17:30	Lecture: Preparations for group training
19:00	<i>Dinner hosted by the Slovak National Authority</i>
<b>Friday, 28 April</b>	
07:00	<i>Breakfast</i>
08:00	Departure from the hotel
08:30 – 10:00	Practical exercise: Group training
10:00 – 10:15	<i>Coffee break</i>
10:15 – 12:00	Practical exercise, continued
12:00 – 13:00	<i>Lunch</i>
13:00 – 15:00	Closure
15:30 – 19:00	Transport to the hotel
<b>Saturday, 29 April</b>	
12:00 – 13:00	<i>Lunch</i>
	<b>Departure of participants</b>

## Annex 2

**CIVIL-DEFENCE TRAINING COURSE  
ON PROTECTION AGAINST CHEMICAL WEAPONS  
SLOVENSKÁ LUPČA, SLOVAKIA  
23 – 28 APRIL 2006**

**NOMINATION FORM**

Please submit the completed form, **along with a brief curriculum vitae**, by 3 March 2005 to:

Head, Assistance and Protection Branch  
International Cooperation and Assistance Division, OPCW  
Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands  
Fax: + 31 (0)70 416 3209; e-mail: [EmergAssistBr@opcw.org](mailto:EmergAssistBr@opcw.org).

**Please type or use BLOCK LETTERS.**

1.	Government body making the nomination			
2.	Family name of nominee			
3.	First name(s)			
4.	Date of birth	Day	Month	Year
5.	Citizenship			
6.	Gender*	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
7.	Passport number			
8.	Date of issue	Day	Month	Year
9.	Expiry date	Day	Month	Year
10.	Place of issue			
11.	Areas of expertise			
12.	Employer			
13.	Position			
14.	Contact address (Please do not give a post-office box number.)	Street		
		Number	pde	
		City		
		Country		
15.	E-mail address			

\* For this and all like items below, please tick the appropriate box.

16.	Telephone numbers, including country and city codes	Home
		Work
		Mobile
17.	Fax numbers, including country and city codes	Home
		Work
18.	Has the nominee previously attended a meeting of this kind?	Yes <input type="checkbox"/> No <input type="checkbox"/> If so, when and where?
19.	Is sponsorship a condition of participation?	Yes <input type="checkbox"/> No <input type="checkbox"/>